

# IELS Malta Pre-Arrival Info sheet

Institute of English Language Studies (IELS)  
Matthew Pulis Street  
Sliema, SLM 3052  
Malta

## What to bring – Check-list

- **For the tuition** – pens/pencils, rubber, dictionary, note book;
- **Documents** – passport/ ID card, photocopy of passport, visa, acceptance letter, address and confirmation of accommodation and airport transfer, plane tickets, travel insurance, emergency contacts;
- **Clothes** – according to the season and temperatures indicated below;
- **Medication** – any personal medication with original packet in case of custom checks;
- **Other** – photo camera, pocket money, laptop, UK plug adapter etc.

## Weather in Malta

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
High °C	16	16	18	20	24	29	32	32	29	26	21	18
Low °C	10	10	11	13	17	20	23	24	22	19	15	12

## Upon Arrival in Malta\*

Upon arrival at the Malta International Airport and exit from the security zone students should look for an IELS representative holding a sign of an A4 format with the IELS logo. They will be given an IELS Student Handbook and will be guided to the transport vehicle to be taken to their accommodation.

If a student can't find the IELS representative, please contact us via Airport Transport - **Emergency phone +356 99435051**.

\*The "upon arrival" procedure applies only in cases when the students have booked arrival airport transfer with IELS. If the student chooses to make private transfer arrangements, he/she can collect the Handbook and student card from the School Reception on the first day at school.

## First day at school

On the first Monday morning students should arrive at school at 07:30 (or the time indicated on their students booklets) and approach IELTS reception staff for further instructions.

Before starting the lessons all new students will have:

- **Their photos taken.** These is needed for student cards, that can be collected from the Leisure Desk on the following day
- **Welcome meeting** – during this meeting IELTS staff will provide detailed information about the main things students need to know about their stay in Malta – lessons, weekly activity programme, and what to do if they have any problems (e.g. accommodation, health issues etc.)
- **Placement test** – a 30 min written test, as well as a short interview with our academic staff. According to the results each student will receive his/her class information and a course book.

## Sample Time-table for first day\*

07:45 – 10:00	Welcome Meeting & Placement Test
10:00 – 11:30	First Tuition Session (GE)
11:30 – 12:00	Break
12:00 – 13:30	Second Tuition Session (GE)
13:30 – 14:00	Break
14:00 – 15:30	Third Tuition Session (IE)

\*Time-table for first day only (usually Monday). This time-table is subject to change. Time-tables for other weekdays will be advised on the first day. Lessons can take place mornings or afternoons.

## Certificate & Lesson attendance policy

In order to receive an IELTS certificate students must attend at least 80% of the course.

If there are any particular reasons why the student cannot attend lessons he/she must inform our Academic department accordingly and in a timely manner.

To ensure an uninterrupted learning environment and a high level of satisfaction of the group on all other days (except first Monday) students arriving more than 10 minutes late for their lesson will not be allowed into class and will be marked as absent on the class register.